

Hardingstone Academy S&P Meeting

Minutes of the Standards and Performance meeting held on the 23rd April 2019 at 17:30

Martins Lane, Hardingstone, Northampton NN4 6DJ

Third S&P meeting of the academic year

Agenda item	Discussion	Action
1. Present and introductions	<p>Present: Zoe McIntyre (Principal) Sue Neighbour (Elected Staff governor) Suzanne Fairey (Chair: Elected chair) Joan Martin (TB appointed) Nicky Wilson-Everett (Elected Parent)</p> <p>Joshua Coleman (CEO: EMAT) Carole Kirby (Head of Governance: EMAT) Katy Russell (Head of School Development EMAT) Paul Osborne (Clerk) - Minutes</p> <p>Introductions were made. SF reminded the board that all items discussed at this meeting remain confidential until such time as the minutes are approved and signed off.</p>	
2. Apologies	<p>Apologies had been received and were accepted from: Jolene King (TB appointed) Ruth Cross (New governor)</p>	
3. Quoracy	<p>The meeting was confirmed as quorate with at least three governors present.</p>	
4. Declarations of interest	<p>There were no declarations of interest pertaining to this agenda that had not already been declared on the annual register of interests.</p>	

5. Minutes from the last meeting	The minutes of the meeting held on the 12 th of February 2019 were agreed to be an accurate representation and were signed. A governor asked for a follow up regarding the child in reception who has low functioning autism ZM updated and confirmed an EHCP is ongoing.	
6. Action Log from the meeting held on the 12 ^h February 2019	<ul style="list-style-type: none"> i. ZM to send SF monitoring report to CK for distribution. Done. ii. SN/ZM To upload curriculum information sheets onto the school website. Done iii. SF to meet with PP champion to review PP strategy. Done. iv. CK to note apologies for the February meeting. Done 	
<p>7. Standards for the current year - Progress latest results</p> <p>i. Progress to target all year groups</p>	<p>i. (Candice Spencer reception lead not present compiled a report) presented by ZM. 75% of the reception boys are on track to meet target. There are two pupils who have English as an additional language. One of these has no English and has SEN. The second pupil has a poor attendance record with support being offered to the parents.</p> <p>Currently, there are 50% of boys and 81% girls on GD.</p> <p>CK asked if this figure included new children. ZM yes</p> <p>There are currently two pupils in reception on PP. The figures in Autumn where better than those in spring.</p> <p>All 17 areas of the results have been broken down focussing on those pupils who are and those who are not exceeding set standards. The identified strengths are languages and listening skills. The focus area is mathematics this will be done by increasing the amount of challenges given to pupils.</p>	

	<p>Also ZM will focus her classroom visit looking at maths.</p> <p>The school encourages free flow movement in classrooms to assist pupils learning.</p> <p>A governor asked if Candice Spencer had looked at mixing the pupils who move around the classrooms with those that don't.</p> <p>ZM yes along with encouraging pupils complete all of the tasks given to them.</p> <p>After reviewing the Autumn and Spring data it showed that in:</p> <p>Year 1 there is a slight drop in SPaG</p> <p>Year 2 72% down by 2%. There is one child on PP.</p> <p>Year 3 The target was low as per Autumn due to the fact that the cohort needs more support. For example several pupils have arrived mid way through the school year. Reading, writing, SPaG is being looked into. EAL at 90% which is on track.</p> <p>Year 4 SPaG low although there has been a 7% increase from Autumn.</p> <p>Year 6 Maths -1.3% last year currently -1.1% Maths and Reading are inline with national averages, although writing is low.</p> <p>In all years girls are outperforming boys ZM will investigate this in more detail.</p> <p>A governor asked if outside influences may affect the lower figure achieved by boys.</p> <p>ZM highlighted across the school the main area boys are not meeting target is reading. She is investigating what techniques including online resources can be used to close the gap. Some boys who had interventions have not always seen the expected improvement she will look at other techniques including ministeps. Interventions for SEN pupils is also being looked into.</p>	
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	<p>A governor asked if the pupils in year 3 who arrived midway through the year arrived from local schools. ZM the majority did.</p> <p>A governor pointed out the good results achieved by year 6. ZM agreed and will pass this feedback onto the year 6 team.</p> <p>In year 6, 3 out of the 5 applicable pupils attended learning morning's. These mornings have been received very well to such an extent that one of these pupils is now on track to meet their targets which is a very positive development.</p> <p>A governor asked how many members of staff come in for these mornings and are they paid. ZM confirmed 2 members of staff manage these mornings and they are both paid.</p> <p>ZM highlighted that the target for all years is aspirational.</p> <p>In year 3 the main ethnic group not on track to meet targets is white British. In this year one class is performing at a higher level than the other. ZM has met with all of the teachers to discuss how to close the gap. One idea is for the teachers to observe each other to help deliver best practice.</p> <p>A governor asked if there's any danger of those pupils who are on track or exceeding targets be overlooked during this cross classroom co-operation. ZM will ensure this doesn't happen, The work to close the gap between the two year 3 classes will be in addition not at the expense of pupil learning. Year 2 40% show greater depth. In test it was 20%. Year 3 and 4 are in line with expectation.</p>	<p>ZM to upload onto governor hub.</p>
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<p>ii. Update on Maths outcomes</p>	<p>Year 6 show better results in test. Reading is in line with expectation.</p> <p>ZM confirmed there will be carefully consideration for class allocation for next year.</p> <p>A governor commented that the pupils who came into the school halfway through the year may well catch up. ZM agreed.</p> <p>ZM mentioned she is working with KR to standardise presentation across the trust.</p> <p>ZM presented a document explaining self evaluation and subject improvement plan. This could be used across the whole trust to assist middle leaders.</p> <p>18.25 Alex Price (year 6 and maths lead) joined to discuss the Maths school improvement plan. The main areas of focus are: Greater depth Gender gap Pupil premium</p> <p>During this presentation AP covered how this action plan will work in detail. AP highlighted the Ofsted presentations focussing on how staff can make pupils more curious regarding Maths. She also went through how maths will look like at Hardingstone focussing on reviewing previous learning ,problem solving, and ensuring children enjoy their learning and showed what learning is included in a maths lesson. Pupils have been involved in the development of Maths outcomes to ensure they feel part of this work.</p> <p>AP explained how the focus for monitoring is to ensure it is seen as a positive among all concerned.</p>	<p>Full presentation on governor hub</p>
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<p>iii. Update on English outcomes.</p>	<p>Evidence gathering is crucial with children's books at the forefront of this and these are looked at weekly.</p> <p>AP showed examples of classroom display highlighting the mantra of talk it - solve it. Feedback from pupils has been extensive and positive.</p> <p>To assist with this staff training has taken place which has helped the staff feel more confident.</p> <p>Scheme of work includes calculation policy, calculation audit, assessment, arithmetic assessment, marking and feedback.</p> <p>A governor asked how do you feel about this.</p> <p>AP this is new to me but enjoying the opportunity to develop this area.</p> <p>A governor asked how did the staff receive the presentation you've shown us today.</p> <p>There was some questions if this work is needed but when presented with data they are fully supportive.</p> <p>AP left the room at 18.40</p> <p>Gill Glenn (English lead) joined to supply an update on the English outcome.</p> <p>At the start of last year in years 2 and 5 the strengths were pupils being pushed with quality first teaching and aspirational targets.</p> <p>The focus now is on reading ,writing and greater depth. Writing in books is moderated ensuring all children are challenged to develop and use a wider vocabulary.</p> <p>In Sept 2018 staff were made aware of the schools expectation for all pupils to be heard read and this then documented.</p>	<p>Full presentation on governor hub</p>
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	<p>Vulnerable groups are heard read 3 times a week. This is the same for writing , spelling and grammar.</p> <p>To add variety to the learning online resources and images have been used.</p> <p>Evidence in classrooms is reviewed with feedback , development opportunities and in staff meetings.</p> <p>There are formal book scrutiny for extended writing and punctuation.</p> <p>Review of reading files to ensure appropriate reading frequency is achieved across all groups.</p> <p>The school uses the academy moderation document with individual targets for all pupils at the front of their books.</p> <p>There is a parent version of the comprehension checklist included in reading records.</p> <p>GG went through training / CPD including the schemes of work with examples to show how she monitors this.</p> <p>Marking and feedback policy shows pupils self assessment along with teachers marking.</p> <p>A discussion followed regarding question lead assessment along with the no more marking scheme.</p> <p>GG has delivered the no more marking scheme to the remaining EMAT schools / academy's.</p> <p>GG highlighted how individual pupil plans leads the intervention plans.</p> <p>The pets as therapy is used in school to assist certain pupils with their reading. Feedback has been very positive.</p>	
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	<p>GG showed examples of homework / resources used.</p> <p>Handwriting is one of the top priorities and to aid this GG has adopted the Nelson scheme from reception through to year 6. This has been implemented since January 2019 and has already shown positive results.</p> <p>After reviewing data and options available GG has decided to use Purple Mash . <i>Purple Mash is the new creative online space from 2Simple. Purple Mash hosts an exciting mash-up of curriculum focused activities, creative tools, programs and games to support and inspire creative learning every day. ... As Purple Mash is online, children can continue their learning anywhere and anytime</i></p> <p>A discussion took place around literacy across the curriculum and extended writing. Feedback from pupils shows a common theme were they like being able to share and discuss ideas.</p> <p>GG showed the importance of parental involvement this includes an English intervention event in March and reading mornings which have been positively received and will continue.</p> <p>English visits and extra curricular activities show positive outcomes.</p> <p>Around the school GG is working to raise the profile of subject. This includes vibrant display and pupils who read 3 times a week or more are given a token for their class.</p> <p>A governor asked for an update us on the top readers. GG looks at evidence of stretch and they are being heard read on a regular basis as proof they are being monitored.</p>	
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	<p>A governor thanked GG and AP for their presentations.</p> <p>GG left the room at 19.06</p>	
<p>8. Monitoring</p> <p>i. Quality of T&L</p> <p>ii. Governor learning walk</p> <p>iii. Governor monitoring cycle</p>	<p>i. ZM confirmed all information is up to date apart from SN to finish off file monitoring (standardised). These were reviewed in the Autumn.</p> <p>ii. Observing foundation subjects will be reviewed.</p> <p>iii. CK asked if the governors are they aware of the SAT's window and would they like to come in to monitor SAT's.</p> <p>Governors thanks CK for the opportunity and will look at their availability.</p> <p>ii. Completed focussing on writing. A report will be compiled and uploaded.</p> <p>NWE visited on Thursday 25th April looking at safeguarding.</p> <p>Knowledge base organiser viewed at a local school which was well received. There will be some small changes before these are used at Hardingstone.</p> <p>To help pupils with history learning a chronological approach to this subject will be used. For e.g reception children will be taught stone age through to year 6 who will be taught WW2.</p>	<p>All governors to look at their availability for monitoring purposes</p>
<p>9. Curriculum update</p>	<p>ZM updated all regarding how Hardingstone use the the knowledge organisers.</p>	
<p>10. PP report: review of</p>	<p>Fewer PP pupils now in the school. Funding runs from April - April some PP pupils have left the school.</p>	

strategy & update		
<p>11.Safeguarding matters inc:</p> <p>i. Pupil attendance</p> <p>ii. Exclusions</p> <p>iii. Children missing education</p> <p>iv. Private fostering</p> <p>v.Behaviour</p> <p>Any other SG matters arising</p>	<p>SN presented</p> <p>i. No major changes. There is one child with poor attendance. The parents were contacted and major improvements were seen.</p> <p>MASH were also approached and this resulted in a attendance improvement. Recently though attendance has regressed.</p> <p>ZM has followed this up with home visit and welfare checks. The situation is still under review.</p> <p>ZM informed there may be one pupil not coming back to school after Easter.</p> <p>7 EAH / 6 LAC's / 1 children in need / 1 possibly 2 child protection.</p> <p>ii/iii/iv None</p> <p>v. Some challenges in reception and year 3 which are being dealt with.</p>	
12. Any Other Business	<p>A governor asked what happens to previous minutes.</p> <p>CK advised the governors for the correct procedures for managing previous minutes.</p> <p>A governor asked for a staff vacancy update.</p> <p>ZM gave some information reference the staffing plans for year 2 in September 2019. ZM is happy with the current staffing position and future HR plan for the coming year.</p>	
13. Dates of the meetings for the year	<p>Dates of meetings for the year</p> <p>21/05/19 at 18:00 Full Board</p> <p>15/07/19 at 18:00 EOY full Board</p> <p>Meeting ended 19.30</p>	

Actions from the meeting of Hardingstone S&P held 23/04/19

Action	Owner
1. ZM to upload onto governor hub the explaining self evaluation and subject improvement plan.	ZM
All governors to look at their availability to assist with monitor during SATs week.	All Governors

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